

**NOTICE OF MEETING**  
**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS**  
**MONDAY, MARCH 31, 2025, 10:00 AM, REGULAR SESSION**  
**UPSHUR COUNTY COURTHOUSE, 150 E. JEFFERSON ST., GILMER, TEXAS**

**AGENDA**

1. Invocation and Pledges.
2. Citizens comments.
3. Consider and take action on approval of:
  - A. The minutes of previous meetings;
  - B. Payroll changes;
  - C. Payroll;
  - D. Budget amendments;
  - E. Accounts payable;
  - F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; Racial Profiling Report for Constable Pct. 2; Certificate of Liability Insurance for Gab's Tree Service, Inc.; Order Prohibiting Outdoor Burning March 19, 2025; and, applications for use of Upshur County roads and rights-of-way and permit requests.
4. Hear any updates and discuss and take necessary action concerning the Round XII Courthouse Grant Renovation.
5. Discuss and take action to proclaim April as Child Abuse Awareness and Prevention Month in Upshur County by approving a Proclamation as well as approving the display of signs at the Upshur County Courthouse (temporary location) and the Upshur County Justice Center.
6. Discuss and take action to approve the Resolution (#2025-07) for Grant Application #2052818 for the Upshur County Family Violence Intervention Program Project for the 2025-2026 grant year.
7. Discuss and take action to approve the Resolution (#2025-08) for Grant Application #2912108 for the Upshur County Victim Services Project for the 2025-2026 grant year.
8. Discuss and take action to approve a request by Julie York for out-of-state travel to attend the Outdoor Adventure Camp at the Oklahoma 4-H Volunteer Conference on June 27-28, 2025. (She and Lisa East have been asked to be presenters at this camp.)
9. Discuss and take action to approve a request by Julie York for out-of-state, one-way air travel to attend the Southern Region 4-H Volunteer Conference October 2-5, 2025 in Eatonton, Georgia. (She and Lisa East are to be presenters on the Upshur County and Texas Sportfishing project.)
10. Hear from Cynthia King, Upshur County Librarian concerning the state of the Upshur County Library and the Annual Report. Discuss and take necessary action.
11. Discuss and take action to allow the Friends of the Library to hold their semi-annual book sale and craft fair at the Library building - Book Sale will be Wednesday 04/30/2025 through Saturday 05/03/2025. The Craft Fair will be Saturday 05/03/2025.
12. Discuss and take action to approve request by Cynthia King for out of state travel to attend the Association of Rural & Small Libraries annual conference. Leaving September 16, 2025 and returning September 20, 2025 or September 21, 2025 depending on the availability of a return flight.
13. Hear from Cynthia King concerning a "Book Monument" for the front of the library. Take necessary action.
14. Discuss and take action to accept for recording the plat for Clear Creek Subdivision.

FILED  
JULIA ROSS  
COUNTY CLERK  
2025 MAR 28 AM 8:30  
UPSHUR COUNTY, TX.  
BY KP  
DEPUTY

15. Discuss and take action to approve the trade of twenty (20) used handguns for twenty (20) new handguns for deputies through GT Distributors.
16. Discuss and take action to approve the purchase of computer hardware upgrades for either the offices of the County Clerk and/or District Clerk, not to exceed \$7,000.00, for use with the new Tyler Tech Court Management software to be charge to Fund 221 County & District Court Technology Fund.
17. Discuss and take action on imposing a burn ban or continuing any burn ban already in effect.
18. Discuss and take action reimbursing per diem travel expenses for County Commissioners for traveling to and from the Upshur County School land in Baylor and Throckmorton Counties.
19. Discuss and take action to approve the certification of a total of \$10,774.00 received from the sale of scrap metal at Road & Bridge for the months of February and March 2025.
20. Discuss and take action awarding the bids for the purchase of Road & Bridge materials (LOW BIDDER NOTICES sent March 4, 2025) not otherwise finally awarded on February 28, 2025.
21. Hear from the Road & Bridge Administrator with an update of the County roads in each precinct.
22. The Court will/may go into CLOSED SESSION under Texas Open Meetings Act, Texas Government Code, Chapter 551 as indicated:

           Section 551.071 (consultation with attorney(s);

           Section 551.072 (deliberation regarding real property);

           Section 551.0725 (deliberation and discussion of contracts being negotiated);

           Section 551.073 (deliberation about gifts and donations);

           Section 551.074 and 551.0745 (personnel matters);

           Section 551.076 (deliberation about security audits or security devices).

TO WIT:

- A. Consideration of the Round XII Project administration in reference to the Courthouse Renovation.
- B. Consideration of Round XII Renovation Funding and ARPA Grant requirements consistent therewith.
- C. Discussion of the award of bids for Road & Bridge materials.

23. The Court will re-convene into open session and take any action necessary as a result of Executive Session.

24. Adjourn.

  
Todd Tefteller,  
Upshur County Judge

3-27-2025  
@ 6:45 P.M.